Meeting Minutes  
NRCA Manual Update Committee  
Wednesday and Thursday, April 9-10, 2008  
NRCA Headquarters – Rosemont, IL

**Members present:** Allen Lancaster, Chairman; Billy Cone; Tom Dessent; Bob Willis; Rondi Perry

**Members not present:** Nelson Braddy; Ed Lundin, Kyle Thomas

**Others present:** Bruce McCrory, NRCA Vice President Liaison; Mark Graham; Joan Crowe; Maciek Rupar, recorder

Note: These meeting minutes are intended to be as brief as possible and do not attempt to record all of the discussion that occurred during the course of the meeting. These minutes do, however, contain a record of all decisions made and actions taken during the meeting.

The meeting was called to order by the Chairman on Wednesday, April 9, 2008, at 10:30 a.m.

The minutes from the committee’s conference call on April 3, 2008, were briefly reviewed. A motion was made and seconded to accept the minutes as drafted; this motion was approved by a unanimous vote of the committee members present.

The committee continued a line-by-line review of Draft 3 of the Slate Roof Systems Section, beginning on page 56. Staff recorded the committee members comments on a record copy of the draft. Staff will develop the next draft of the section based upon the committee members comments.

The committee conducted a line-by-line review of Draft 3 of the Clay and Concrete Tile Section. Staff recorded the committee members’ comments on a record copy of the draft. Staff will develop the next draft of the section based upon the committee members comments.

The committee reviewed the draft of the Construction Details for Clay and Concrete Tile Roof systems. Staff recorded the committee members’ comments on a record copy of the draft details. Staff will develop the next draft of these construction details based upon the committee members comments.

The committee then discussed the concerns with Construction Detail SPF(R)-3A. The matter was tabled until the July meetings.

The meeting was adjourned on Thursday, April 10, 2008 at 2 pm.